

TENDER DOCUMENT
FOR RUNNING THE MESS
IN
GIRLS HOSTEL (100 Students)
GOVT. PHARMACY COLLEGE KANGRA AT
NAGROTA BAGWAN, KANGRA- 176047

1. Last date for receipt of tender : 28/07/2023 at 11:00 AM
2. Date of opening of tender: 28/07/2023 at 03:00 PM
3. Venue of opening tender: Govt. Pharmacy College Kangra
4. Cost of tender document is Rs. 500/- through cash/Demand Draft in favour of Director/Principal, Govt Pharmacy College Kangra at Nagrota Bagwan payable at Nagrota Bagwan.

GOVT. PHARMACY COLLEGE KANGRA at NAGROTA BAGWAN

MENU FOR GIRS HOSTEL

DAYS	BREAKFAST	LUNCH	REFRESHMENT	DINNER
MONDAY	POORI, ALOO SABZI, TEA/ MILK	RAJMAH, RAITA, RICE, CHAPATI, SALAD	SAMOSAS & TEA	ALOO GOBI, KALI MASAR, RICE, CHAPATI, SALAD, HALWA
TUESDAY	ONION PARATHA & CURD/BUTTER, TEA/ MILK	ALOO MATAR, RAITA, RICE, CHAPATI, SALAD	NOODLE & TEA	GAJJAR MATAR, MOONGI MASAR, , RICE, CHAPATI, SALAD, SWEET SEVIYAN
WEDNESDAY	MOOLI/ ALOO/ GOBHI PARANTHA & CURD/BUTTER, TEA/ MILK	MIX VEG, CURRY PAKODA, RICE, CHAPATI, SALAD	BREAD-PAKODA & TEA	MATAR PANNER, RICE, CHAPATI, SALAD
THURSDAY	CHOCOS CORN FLAKES & MILK BREAD BUTTER/ JAM	DAL MAKHANI, RICE, RAITA, CHAPATI, SALAD	PATTIES & TEA	MIX VEG, MOONGI SABAT DAL, RICE, CHAPATI, SALAD, KHEER
FRIDAY	MIXED PARANTHA & CURD/BUTTER, TEA/ MILK	MASOOR DAL, RICE, RAITA, CHAPATI, SALAD	BREAD-PAKODA & TEA	CHILLI NUTRI, KALI MASAR DAL, RICE, CHAPATI, SALAD, FRUIT CUSTARD
SATURDAY	DAL ONION PARANTHA & CURD/BUTTER, TEA/ MILK	BLACK CHANA, RICE, RAITA, CHAPATI, SALAD	BREAD-SANDWICH & TEA	ALOO MATAR/SHIMLA MIRCH, ARHARI DAL, RICE, CHAPATI, SALAD, SWEET SEVIYAN
SUNDAY	ALOO PARANTHA & CURD/BUTTER, TEA/ MILK	SAMBHAR/ MIX DAL, RICE, CHAPATI, SALAD	MIXED PAKODA & TEA	MATAR PANNER, RICE CHAPATI, SALAD

Minor Comparable/Equivalent changes in the menu may be carried out after consultation with the mess committee/ students and nothing extra will be charged for that.

GOVT. PHARMACY COLLEGE KANGRA at NAGROTA BAGWAN HP

**APPLICATION FOR THE AWARD OF MESS CONTRACT IN GPC Kangra, NAGROTA BAGWAN,
KANGRA (H.P)**

1. NAME OF APPLICANT (BLOCK LETTER) : _____

2. FATHERS NAME: _____

3. ADRESS FOR CORRESPENDENCE :

4. PERMANENT ADRESS: _____

5. EXPERIENCE FOR RUNNING THE MESS IN YEARS: _____
(ATTACH DOCUMENTARY PROOF AS PER TERMS AND CONDITIONS)

6. RATES QUOTED PER DAY AS PER THE ATTACHED MENU (IN FIGURES) _____Rs./Day*
(IN WORDS) _____

(*Detail of rates for Break Fast, Lunch, refreshment & dinner be given separately on another paper).

7. ANY OTHER INFORMATION NOT COVERED ABOVE

I CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE. IHAVE CAREFULLY READ AND UNDERSTOOD ALL MENTIONED TERMS AND CONDITIONS. I ACCETPT ALL THE TERMS AND CONDITONS MENTIONED AND HEREBY QUOTE.

LIST OF ENCLOSURE:

DATE:

SIGNATURE OF BIDDER
NAME

PLACE: ADDRESS _____

TERMS AND CONDITIONS

1. The Girls Hostel Mess Contract will be awarded to the Mess Contractor, whose mess workforce shall be preferably women only. However, contractor can be a man or woman.
2. Mess will be allotted for a period of one year, extension for one more year can be granted if the performance is found satisfactory certified by "Mess Committee" on the basis of regular feedback of students of this institute. The rates for the next year either will be same or increased/decreased depending on by the Mess Committee and undersigned based on inflation/deflation.
3. The contract shall be deemed to be bare contract only of the said mess. The overall control and superintendence shall remain vested in the undersigned whose officials at all reasonable hours shall be entitled to inspect the said mess about its bonafide use. Sale or use of tobacco products, alcoholic products and other intoxicants are strictly prohibited. Playing cards and smoking is prohibited in the premises.
4. The contractor shall not be entitled to allow any other person to occupy the mess or to use any part thereof. The contractor shall not admit any person into partnership or become partner or to let or sub-let the mess.
5. The contractor shall display the menu at appropriate place in the mess. He/She himself/herself shall be responsible for the recovery of mess dues from students based on taking actual meals in the mess.
6. Although, initially the contract will be awarded for a period of one year. However in case of unsatisfactory service or misbehavior by the contractor or his/her employees it may be terminated at any time by the Director/Principal after giving one month's notice/immediately.
7. The items served by the contractor shall be of a good quality. The mess Committee will ensure maintenance of proper hygienic conditions and quality of the food served by the contractor.
8. The contractor shall provide adequate work force (not below the age of 18 years) in the ratio of 1:25 students having at least 02 mess attendants, 01 cook and 01 dish washer, all should be clean, neatly dressed, medically & physically fit as well civil, sober and honest in their dealings with the students, staff and others. The contractor will be responsible for the conduct and behavior of the servants under his/her employment. However the contractor should provide the necessary details of all his/her employees (permanent, temporary, casual) to the institute. All the employees should be police Verified. Medical fitness certificates of all the employees have to be submitted to the institute.
9. The contractor and his employees shall have to observe all the by-laws /rules of GPC kangra authorities fixed from time to time.
10. The sanitation of kitchen, service area, toilets shall be sole responsibility of the contractor. All the items stored or served shall be properly kept to prevent

contamination by flies and dust. The cleanliness of water storage tanks used for the mess is to be done by the contractor himself/herself from time to time.

11. All breakage or damage to hostel mess property shall be made good by the contractor. Performance security of Rs. 25,000 has to be deposited by the successful bidder at the time of agreement.
12. Gas connection and furniture may be provided by the institute whereas cooking and serving utensils etc. as per the requirement shall have to be arranged by the contractor. Maintenance and repair of mess property shall be sole responsibility of the contractor and he/she will return the same to the institution in perfect condition on the termination of the contract. In the event of breach of this clause, the undersigned shall be competent to cover up the losses from the security deposited by the contractor.
13. The security shall be in shape of F.D.R. duly pledged for 2 years in the name of Director/Principal, GPC kangra at NagrotaBagwan, distt- kangra (HP) which will be returned/renewed(in case of extension) when all the dues are paid by the contractor after the completion of tenure.
14. The contractor shall have to observe all the by-laws of pure food act.
15. The Chairman/in charge of mess committee shall be the Controlling Officer.
16. The contractor shall not have a right to close the mess during holidays or vacation period without prior permission of in charge of mess committee as the mess facility may be required during these days.
17. The contractor shall be responsible for depositing of mess rent with the cashier of this institute on or before 10th of every month @ of Rs. 1000/- per month for 12 months of the year. Electricity charges shall be paid as per the actual usage and water charges @ Rs. 100/- per month.
18. The contractor shall not use any electrical appliances except Electrical Tubes, Fans, Fridge, Water Cooler and Electrical Chimney.
19. Genuineness of rates quoted will be decided by the evaluation committee. The competent authority has full power to discard any offer where rates quoted are not genuine. The decision of the competent authority in this regard will be full and final and binding on all bidders.
20. Applicant with 3 years' experience of running such mess in Govt. or, other reputed organization in present time (not earlier than five years) may be given preference and must enclose latest certificate in this regard. The contractor should have Valid PAN and he should be FSSAI registered. Moreover contractor shall ensure that its employees are covered under ESI/EPF/ and shall adhere Labor act etc.
21. If required the evaluation committee can act as negotiation committee for the purpose of award of contract.
22. Bidders are advised to inspect the available premises/resources before quoting the rates on any working day.
23. The tender shall be evaluated on the basis of rates quoted per day. In case lowest bidder is not found suitable or disqualified, the tender can be awarded to the next higher bidder. The decision of the competent authority in all the matters shall be final.

24. The Director/ Principal GPC Kangra may modify, impose or relax any clause in the terms and conditions.
25. Director/Principal GPC, Kangra reserves the right to accept or reject all or any of the quotation/tender without assigning any reason, whatsoever, and without any prior notice to the bidder.
26. EMD of Rs. 25,000 shall be attached with the application by the bidder otherwise application shall not be considered. The amount of EMD shall be adjustable towards performance security deposits of successful bidder.
27. For all disputes, the jurisdiction shall be at Nagrota Bagwan HP.
28. The applicant shall submit copy of all documents duly signed in a sealed envelope as per requirement of this document super scribing "Quotation for girls hostel mess" on the envelope.
29. On non-completion of the contract period (1 year) the contract will be awarded to the second bidder.
30. If any time the contractor is found to be using rice/pulses/oil etc. of substandard qualities. His contract shall be canceled immediately, and earnest money forfeited.
31. The earnest money of the bidders whose tender is not approved/qualified would be returned after proper scrutiny.
32. Unsealed tender and tender documents without earnest money or Tender Document fees shall not be accepted.
33. All pages of tender document to be signed &/stamped.

List of Documents to be attached:

1. EMD of Rs.25,000/- in the form of DD drawn in favour of Director/Principal, GPC Kangra at Nagrota Bagwan, Distt- Kangra, HP.
2. Photocopy of Aadhar card, PAN card
3. Photocopy of FSSAI registration certificate
4. Photocopy of Experience certificate
5. Photocopy of Registration with labor department
6. Duly signed copy of tender document
7. DD of Rs. 500/- towards the cost of tender document incase tender is downloaded from the website.

Signature of Bidder